**Name of Business**: **Address:**

**Job Shadow Cooperating Host**: **Career:**

Why does this career interest you?

What type of education and training do you need to prepare you for this career field?

What type of work activities did you observe during your job shadowing experience?

What did you like best about your job shadowing experience?

What did you like least about your job shadowing experience?

Would you consider a career in the area you shadowed? Why or why not?

**\*\*\*Remember to write a Thank You note to your job shadow host(s).**

**Return your Thank You note (to be mailed) and completed Reflection Worksheet**

**to the Counseling Center within one week of your visit.\*\*\***

**THANK YOU LETTER**

**Using the model below, draft a thank you letter to your host.**

Your street address or PO Box

City, State, ZIP Code

Date (month, day, year)

Host name, Title

Name of Company

Street Address

City, State, ZIP Code

Dear (Mr. or Ms. + host’s last name):

**Paragraph 1**: Thank your host for the opportunity to do the shadow.

**Paragraph 2**: Describe some of the things you learned as a result of the shadow experience.

**Paragraph 3**: Add any additional comments you have about your experience.

Sincerely,

(Sign your name – in pen.)

Type your name.